



Five Rivers RC&D  
140 N. 4<sup>th</sup> Street, P O Box 626  
Tecumseh NE 68450  
402-335-3347  
FAX 402-335-3450  
Website: [www.nercd.com](http://www.nercd.com)

## Five Rivers RC&D Council Meeting Minutes – July 18<sup>th</sup>, 2013

President Jessica Jones called the traveling meeting of the Five Rivers Resource Conservation & Development Council to order at 10:05 am at the Nebraska City Center for Children & Families – Nebraska City, NE.

### Members Present:

|  |                                     |
|--|-------------------------------------|
| Nemaha NRD Alternate – Scott Nelson      | At-Large – Jessica Jones            |
| Lower Big Blue NRD –Bob Lorenz           | Johnson County – Tom Hamer          |
| Nemaha County – Marvin Bohling           | At Large – Dale Haverty             |
| At-Large – Wilmer Schlake                | Saline County –Willis Luedke        |
| Gage County – Myron Dorn                 | Otoe County Alternate – Carol Crook |
| Johnson County Alternate – Howard McNiff | Pawnee County – Alan Richard        |

**Members Absent:** At-Large – Paul Rohrbaugh; Jefferson County – Jim Frager; Richardson Jim Davidson; At-Large – Mary Kruger

**Staff and Volunteers:** Bobbie Meints, Executive Director

**Guests:** Karen Hamer; Shirley Vodicka; Martie Richard

**Additions to Agenda:** Revisions to the agenda are highlighted in **red ink: State Award Nominations under the “Other Business” category on the agenda.**

**Minutes:** Richard requested a revision be made to the minutes, stating that his name was listed in the “Members Present” section of the minutes and he was actually absent. Meints made the note to revise the minutes. A motion was made by Dorn and seconded by Luedke to approve the June 20<sup>th</sup>, 2013 minutes with the revision. Motion passed.

**Bills and Financial Report:** Bohling made the motion to pay the bills and to accept the financial report and place it on file. Lorenz seconded the motion. Motion carried.

**Correspondence:** None.

**Staff Report:** Meints provided the Council with an update of the current events and projects.

**Update of Volunteer Hours:** A volunteer hours reporting form was circulated.

### Unfinished Business:

**RC&D Banner Sponsorships – FY 2013-2014: Jones-** Jones distributed a draft version of the sponsorship levels, fees, and benefits to all council members for review. After discussion members agreed that the levels, fees, and benefits looked good with the exception of changing the *Platinum Sponsorship Level* to include FREE booth space at ALL events, not just one event throughout the fiscal year. Hamer made the suggestion to put the information in a spreadsheet so it is easier to compare the benefits. Richard noted that a listing of events should be included. Meints has been in contact with Southeast Design to include sizes of ads for each sponsorship level. Richard made the motion approve the sponsorship levels with benefits and fees. Dorn seconded the motion. Motion passed.

**Annual Plan of Work-Jones-**President Jones reported that she has been working on the plans and has modified the documents to better fit the needs of the RC&D. She reported that the committee still needs to meet. Committee is as follows: Jones/Richard/Hamer/Meints

**5 Year Plan of Work-Jones – see above**

**2013-2014 Membership Dues Updates – County Representatives** –Meints reported that Johnson County dues have already been paid for Fiscal Year 2013-2014. Other county representatives that were present reported that it “looks good”. Meints asked Dorn if he had seen the letter sent to Gage County highlighting the accomplishments and projects for the past year. Dorn reported that he had not and requested that Meints resend it to the clerk and cc him on the email. Crook stated that Meints should cc all commissioners when contacting the clerks. Meints will send the letter via email to Dorn and Dawn Hill, Gage County Clerk.

**Steamboat Trace Trail Tours – Meints/Kruger-** Meints reported that the trail tours from Peru to Honey Creek Bridge were a hit. However, they had last minute cancellations on the early tour, which left the bus with open seats and less revenue for the RC&D. Meints stated that the RC&D broke even after paying for the handibus and other expenses. She stated that little promotion was utilized for the first tours, stating that Kruger mostly used word of mouth. Meints stated that the committee will be working on additional tours this fall with Bob Hilske, Nemaha NRD and will promote more heavily as well as require payment up front to avoid cancellations.

#### **Schedule Committee Meetings:**

**Audit – Hamer, Kudrna:**

**Budget – Hamer, Kudrna, Kruger:**

Meetings still need to be set. Hamer stated that the budget committee needs the annual plan of work to be completed first so that they know where the bulk of the funding needs to be distributed. Meints, Hamer, and Kudrna will arrange a meeting for the Audit in the near future.

#### **New Business:**

**Household Hazardous Waste Collections – 3 Year Grant:** Meints informed the members that they were awarded the 3 year grant for HHW collections throughout the area. This includes all counties with the exception of Gage, who has not paid sponsorship dues. Meints reported that there is the possibility of Gage being worked into years 2014 & 2015 if they pay their sponsorship dues. The dates have been set for the first week in October- October 1<sup>st</sup> – 4<sup>th</sup>. Meints is working on confirming locations. Spread the word!

**Recycling Center Study Grant – Jones/Meints:** Meints reported that they did not receive funding from DEQ to begin a regional recycling center study grant for the 5Rivers RC&D area. However, if the members are interested, they can apply through NET for funding for this study. The grant application is due in September. The members discussed this and agreed that the area really needs to find a centralized location to recycle, as many landfills are closing. Meints will begin work on this.

**Burr & Associates Fiscal Year 2013-2014 Fees – Jones:** President Jones circulated a bid from Burr & Associates, which included the proposed fees for all accounting charges for this fiscal year. After review and discussion, Richard made the motion to accept the bid from Burr & Associates and Haverty seconded the motion. Motion passed.

**Strategic Planning – Jones:** Jones stated that the committee still needs to meet. She stated that she has been working on this and would like to see the vision/mission re-worked so the RC&D can remain focused.

**Projects to open:** Bohling made the motion to open Proj 13-329, Recycling Center Study Grant II (NET).

**Projects to close:** Bohling made the motion to close Proj 12-322, Recycling Center Study Grant Application and Proj 12-320, Electronics Collections and Recycling Events II and Lorenz seconded the motion. Motion carried.

#### **Other Business:**

**Council of 12 – Jones/Meints-**Jones reported that the state meeting is September 16<sup>th</sup> and 17<sup>th</sup> in Burwell, NE. However, she has not received any additional information, including registration or agenda information.

**State Awards:** Meints reported that she did receive an email asking for nominations for the Nebraska RC&D Association’s conference in Burwell. The award nominations are due August 1<sup>st</sup>, 2013. Jones asked for nominations from members. Meints suggested nominating the Nemaha NRD as the *Outstanding Sponsor* due to their support. Members agreed. The council members present requested that Meints and Jones nominate whomever they think is deserving.

**Western RC&D Association/National RC&D Association Conference –Mobile, Alabama –June 2014-** Jones reported that more information will be available about the two events soon. She pointed out that to save on costs; Western will hold their conference in conjunction with the National Conference this year. Meints reported that Western was having a conference call on July 30<sup>th</sup> at 6:30 pm.

**Roundtable:** Council members shared current and upcoming events and other news in their respective areas. Council Meeting was adjourned with a motion from Crook and second by Lorenz. Members then enjoyed a lunch provided by the Nebraska City Center for Children and Families and then visited the Kregel Windmill Factory Museum courtesy of Carol Crook.

Respectfully Submitted,

*Bobbie L Meints*

Bobbie L Meints, Recording Secretary